

# LEADERSHIP APPLICATION 2023-24



***Physical Application must be turned in to the Activities Office by 3:30pm on Friday, February 17.***  
**Late applications or applications submitted to the front office will not be accepted.**

## ***Goals for the Leadership Student***

- Promote citizenship, leadership, scholarship, human relations, and cultural values throughout the Buchanan High School campus and community
- Become familiar with techniques and principles of leadership and communication
- Practice time management techniques
- Hold yourself accountable to high standards
- Promote involvement by encouraging participation of students, staff, parents, and community
- Lead by example

## ***Leadership Expectations***

- Students selected for Leadership agree to be held to the highest standards including the Buchanan High School *Code of Ethics* and *Leadership Code of Conduct*
- Minimum 2.5 *unweighted* GPA at the preceding semester/progress report and overall
- Enroll in Leadership Class during **3<sup>rd</sup> or 4<sup>th</sup> period only**
- ***School Service:*** attend all mandatory Leadership events as well as support a diverse group of students including those in arts, academics, and athletics, i.e. student section participation at athletic events, attendance at school plays
- ***Community Service:*** participate in a minimum of eight hours community service per semester
- ***Class Participation:*** event set-up, painting signs and creating advertisements for events and athletic games, class presentations, event coordination, game/stadium set-up
- ***Attend Leadership Camp,*** July 31-August 2 or August 7-9, TBD. Approx cost \$200, *scholarships available*. Not attending camp may void your spot in the Leadership Class.
- **Deadline to apply: Friday, February 17, 2023 by 3:30pm.** Application and two teacher recommendations due in the Activities Office.

Please keep this page for your information. Submit the rest of the packet with your typed application.

NAME: \_\_\_\_\_ 2023-24 GRADE: 10 11 12

**I. ANSWER the following questions and attach to your application. Answers should be typed, double-spaced, grammatically correct, in 12-point Times New Roman font. Include your name and 2023-24 grade in the top right corner of the first page.**

1. List any co-curricular and/or outside activities in which you are involved.
2. List any previous leadership experience (i.e. student council, team captain, etc.).
3. Why do you want to join Buchanan Leadership? What qualities will you contribute to the program?
4. In your opinion, what role does the Leadership program play on campus?
5. As a Leadership student, you are expected to set an example and follow CUSD standards, even when you may not agree. Are you able to lead in this way? Give examples of how.
6. How do you think our school activities can improve? How can we encourage more students to be involved on campus? Give specific ideas and examples.

**II. SELF – EVALUATION. Rate yourself in each category. Circle one. (1 = Low, 5 = High)**

School Spirit	1	2	3	4	5
Artistic/Creativeness	1	2	3	4	5
Public Speaking	1	2	3	4	5
Technology (Music, mixing songs, etc.)	1	2	3	4	5
Technology (Computer Skills)	1	2	3	4	5
Decorating/Planning	1	2	3	4	5
School Involvement	1	2	3	4	5
Community Involvement	1	2	3	4	5
Communication with Peers	1	2	3	4	5
Communication with Adults	1	2	3	4	5
Availability (outside class)	1	2	3	4	5
Kindness Toward Others	1	2	3	4	5

**III. RECOMMENDATIONS:** Gather two teacher recommendations. Email the following LINK to TWO teachers to complete the Google Recommendation. **You are responsible for ensuring that two recommendations are submitted on your behalf. Follow up with your teachers.**

Teacher Recommendations: <https://forms.gle/eLkhtbhD8XjFyARn6>

**IV. STUDENT/PARENT ACKNOWLEDGMENT:** I understand and agree to be held to the Buchanan High School *Code of Ethics* and Leadership *Code of Conduct*. As a parent or guardian, I understand and agree that my student will be held to these standards. (*Will sign on last page.*)

**V. WHAT ASPECT OF STUDENT LEADERSHIP ARE YOU MOST INTERESTED?** Circle 1 – 2 items below (in the left column) that interest you. You will be evaluated on the items you select and how you support those interests during your interview. **Please bring the requested items (from the right column, that support your interest) to the interview.**

<b>TEHNOLOGY / MEDIA</b>	<b>BRING TO THE INTERVIEW</b>
<ul style="list-style-type: none"> <li>■ Mic at events &amp; games</li> </ul>	<input type="checkbox"/> Bring TWO Playlists of 5 songs each and be prepared to explain why you selected these songs. <ul style="list-style-type: none"> <li>• music at a community event</li> <li>• music at a sporting event, such as football</li> </ul>
<ul style="list-style-type: none"> <li>■ Music at events and activities</li> </ul>	
<ul style="list-style-type: none"> <li>■ Create videos for events &amp; promotions</li> </ul>	<input type="checkbox"/> Bring a sample of any videos you've created & be ready to discuss your skills in this area
<ul style="list-style-type: none"> <li>■ Advertisements / Social Media</li> </ul>	<input type="checkbox"/> Bring 3 samples of an advertisement & explain how you would advertise a Buchanan event
<b>SPIRIT</b>	
<ul style="list-style-type: none"> <li>■ Student Section Leaders</li> </ul>	<input type="checkbox"/> Be prepared to lead us in 2 student section chants
<ul style="list-style-type: none"> <li>■ Flag runners</li> </ul>	<input type="checkbox"/> Show us your school spirit! Dress in BHS spirit wear to lead the student section or run flags at an event.
<b>SERVICE</b>	
<ul style="list-style-type: none"> <li>■ Help with Set-Up/Clean-Up for events</li> </ul>	<input type="checkbox"/> Be prepared to discuss your ability to help & serve others with a strong work ethic. Describe what you believe to be the requirements of a setup/cleanup crew.
<b>OUTREACH</b>	
<ul style="list-style-type: none"> <li>■ Support, recognize, serve our athletic programs</li> </ul>	<input type="checkbox"/> Share 2-3 ideas to recognize/support athletes at Buchanan
<ul style="list-style-type: none"> <li>■ Support, recognize, serve our various groups on campus</li> </ul>	<input type="checkbox"/> Share 2-3 ideas to recognize other groups at Buchanan; such as performing arts & academic teams
<ul style="list-style-type: none"> <li>■ Support, recognize, serve staff, student leaders, and other adults</li> </ul>	<input type="checkbox"/> Share 2-3 ideas to serve our staff & community
<b>DESIGN TEAM</b>	
<ul style="list-style-type: none"> <li>■ Decorates for activities, events, and games</li> </ul>	<input type="checkbox"/> Bring a sketch & discuss your ideas for rally decorations, stadium/game décor, and/or dance decoration ideas
<ul style="list-style-type: none"> <li>■ Balloons, posters, backdrops for events</li> </ul>	<input type="checkbox"/> Bring at least 3 sample posters/signs that would be used for game advertisements
<b>ACTIVITIES TEAM</b>	
<ul style="list-style-type: none"> <li>■ Homecoming Theme Ideas</li> </ul>	<input type="checkbox"/> Be prepared to discuss a theme for Homecoming; include 4 sub-themes for each class, dress up days for the week, & a list of noon-time activities that support your theme.
<ul style="list-style-type: none"> <li>■ Spirit Week / Dress Up Weeks</li> </ul>	
<ul style="list-style-type: none"> <li>■ Lunch time (Friday) Activities</li> </ul>	<input type="checkbox"/> Bring an example of 3 activities to use during Friday lunchtime activities

# **Buchanan High School Extra-Curricular and Co-Curricular Code of Ethics**

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## **INTRODUCTION**

Students who participate in athletics or other co-curricular activities at BHS are expected to adhere to a high standard of behavior as outlined in the Code of Ethics. It is important for our athletes and co-curricular participants to realize that they represent the school and the community at all times. Our students act as role models for the younger students in our district and have a commitment to their teammates and coaches/advisors to be at their best physically and mentally at all times. In effect 24/7/365 for students who represent Buchanan High School in an extra-curricular and/or co-curricular activity.

## **CODE OF ETHICS**

- A.** Your citizenship is to be satisfactory as judged by the principal or designee. Any of the following actions that result in suspension shall be considered a code violation: fighting; theft; vandalism; defiant behavior to staff members; any action on or off campus that would result in arrest and conviction; any suspendable offense; attending a party/function where alcohol and/or controlled substance(s) are present.
- B.** Absolutely no use or possession of the following items on or off campus at any time: tobacco; alcohol; narcotics; illegal drugs; weapons.
- C.** Any serious or ongoing violation of school or team rules. Things such as disruptive behavior, profanity, tardies, attendance, may result in suspension from the activity or team.

## **DISCIPLINE FOR VIOLATION OF THE CODE OF ETHICS**

A participant who violates any provision of the code shall be subject to the following (unless it is a suspendable or expellable offense):

### **A. First Offense:**

- 1. A minimum of ten (10) days of non-privilege or 14 calendar days (the lesser of the two options) (excluding CIF mandated non-practice days) of which only one half may be worked off at the discretion of the administration.
- 2. Work Back is defined as one hour of campus service equaling one day of non-privilege.
- 3. The student who has violated the Code of Conduct or Ed Code, resulting in a 10-school day non-privilege consequence, is not to be allowed to practice during his/her first five days of non-privilege. Non-privilege excludes a student from all student activities and events on and off campus. If the non-privilege time is for 3 or 4 weeks with a work back option, the student will not practice days 6-10. If the non-privilege time is longer than 4 weeks, the Code of Conduct Board will determine when the student can rejoin his/her team for practice, but it will not be in less than 10 days. The students cannot travel with team, dress out, sit on the bench, be in the dugout, or any activities during the entire assigned by the Code of Ethics Board. Practice is the only privilege that a student can get back prior to the end of the time assigned.
- 4. An Athletic/Activity Board hearing will be held no sooner than the student's first day back to school from being suspended. The Board will determine if the student will be allowed to return to their athletic team or co-curricular activity and, if allowed to return, under what conditions. Depending on the severity of the offense, the Board has the right to:
  - a. Suspend the student from the athletic/participant competition/activity for one calendar year.
  - b. Extend the length of the non-privilege period as they deem appropriate.
  - c. Accept the student back on the team or group immediately after the non-privilege period.
  - d. Assign the student to additional counseling or to a rehabilitation program.

- B. Second Offense** - will carry all the same potential penalties as a first offense and quite possibly result in recommendation for exclusion or continued suspension from participation.

## **WHAT HAPPENS WHEN A PARTICIPANT QUILTS OR IS REMOVED FROM THEIR CURRENT ACTIVITY?**

- A.** The athlete/participant must wait until that sport/activity has reached the playoffs/finals before he/she can practice or compete with another sport/activity that season or the next season.
- B.** Coaches cannot release or accept an athlete/participant that has quit or been removed from that sport/activity. All appeals must go to the Athletic Director/Activities Director.

## **ATHLETIC/ACTIVITY BOARD**

- A.** The purpose of the Board is to deal with each individual incident in a fair and appropriate manner based on the circumstances involved.
- B.** The chairperson of the Board will be the Deputy Principal. The Board will consist of the following people:
  - 1. Athletic/Activities Director of the sport or activity involved.
  - 2. A Learning Director or designee.
- C.** Parent/Guardian of the student and student's coach or advisor may attend the hearing.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_