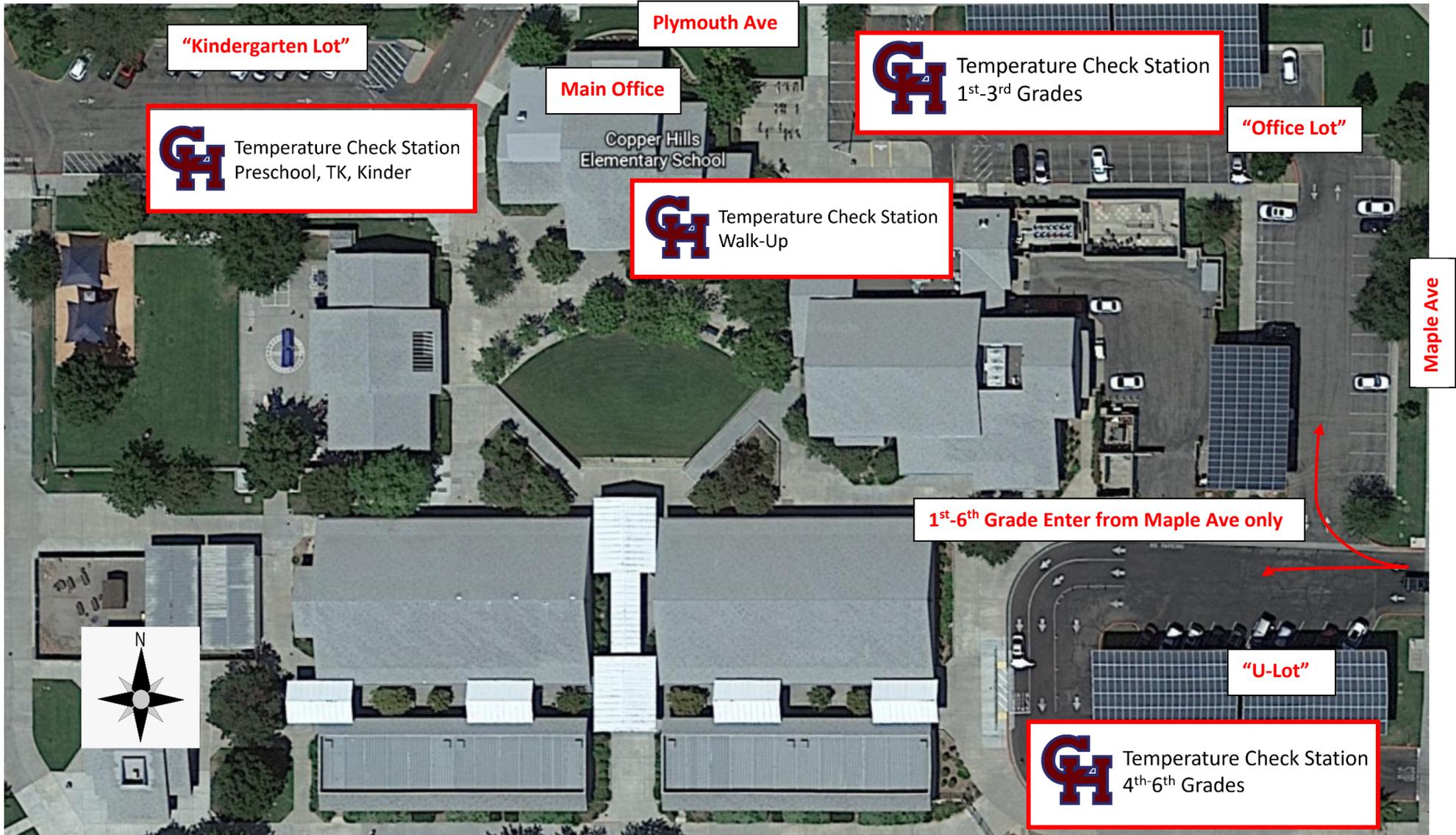


Copper Hills Elementary

Temperature Check Stations for In-Person Hybrid Schedule



*****Parents with students in multiple grades can choose the lot that works best for them.*****

Procedures for Arriving to School

1. **Parents/guardians are not allowed on campus.**
2. Prior to coming to school, ensure that your child feels well and is not showing any symptoms of COVID-19. If he/she is, please keep your child home and call the school to report the absence.
3. **Students are not allowed on campus before 8:00 AM/12:15 PM.** Please do not bring students to school early. We have nowhere to safely house students who arrive early.
4. If your child is in pre-school, T-K, or Kindergarten, drive to the Kindergarten parking lot (off of Plymouth Ave). If your child is in 1st-6th grade, you will enter the parking lot off of Maple Ave by the basketball courts (U-Lot). 1st-3rd grade will turn north into the Office Parking Lot. 3rd-6th will continue straight into the U-Lot. Parents of children in multiple grades can choose any parking lot to drop off at.
5. Please be patient and courteous to other parents, families, and our staff. We will do our best to move the line as quickly as possible. Students will not be marked tardy due to waiting for the temp check station.
6. Drive up to the temp check station. Parents will remain in their vehicle. Students should safely get out and stand next to the vehicle.
7. A staff member will ask a few brief screening questions and take your child's temperature. If there are no symptoms and the temperature is less than 100°F, the child will be given a **ticket** and will enter campus and go straight to their classroom. Siblings can walk younger children to classes if needed. Tickets will be collected by the teacher upon arrival to the classroom.
 - *If a child has a temperature of 100°F or greater, or is showing other COVID-19 symptoms, the child will need to go home, along with any other children in the vehicle. You will be given paperwork regarding next steps.*
8. Staff will be available to guide and direct students to their classrooms. **Students are not allowed to wait or socialize in hallways. Students are not allowed on the playground. They must report to their classroom.**



9. If a student walks to school, they must report to the walk-up temperature check station by the front office. If they have a temperature 100°F or greater, parents will be contacted. The student can either walk back home or be picked up quickly.
10. If a student arrives to school late, he/she should report to the office for a tardy slip while parents wait in their vehicle. Office staff will ask health screening questions and take the student's temperature. If cleared, the student can go to class and parents can leave.

Procedures for Pick-Up

1. **Parents/guardians are not allowed on campus for pickup.** They must remain in their vehicles.
2. Students will not be allowed to remain on campus or socialize after being dismissed.
3. Students will be dismissed from classrooms and **report to the same parking lot area in which they were dropped off.** TK/Kinder will be dismissed from the back gate at the Kinder playground.
4. Students will wait at a cone/marker until they see their parents' vehicle. They can safely walk to their vehicle when they see their parent. Staff will be on duty to assist and direct students. Please be patient and courteous at pick-up. Staff will facilitate a pickup that is as safe and quick as possible.
5. Students who walk home can safely leave campus and walk home.
6. **Students must be picked up no later than 11:15 AM/3:30 PM.** We have nowhere to safely house students waiting to be picked up. Please ensure your child will not be picked up late.