

TRANSCRIPT REQUESTS

Transcripts can be obtained by contacting the Registrar at Clovis East High School. Turnaround time is same day as request. The following guidelines apply:

Current Students

No charge for transcripts until graduation

Former Students & Graduates

Each graduate receives 2 free transcripts

A valid Picture I.D. or Driver's License is required (if mailing request, include a copy)

A \$2.00 charge is required for each transcript copy at the time of order for additional transcripts. Payment must be in the form of cash or money order. (No Personal Checks or Credit Cards accepted)

Please contact the Registrar by

PHONE: (559)327-4022
FAX: (559)327-4190
MAIL: Clovis East High School
ATTN: Claudia Dickie
2940 Leonard Ave.
Clovis, CA 93619

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TRANSCRIPT ORDER FORM

First Name _____ Last Name _____
(Name while attending Clovis East High)

Address _____

City _____ State _____ Zip _____

Home Phone # _____ Cell Phone # _____

Last Year Attended _____ Number of Copies _____ Official _____ Unofficial _____

Type or Print Clearly the Name and Address where transcript is to be mailed to.

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip _____