Counselor Name: _____ SID#: _____

NOT A WORK PERMIT – PLEASE PRINT

Form No. B1-1 (Rev. 1-96)

California State Department of Education

REQUEST FOR WORK PERMIT AND STATEMENT OF INTENT TO EMPLOY MINOR

TYPE OF STUDENT:
Regular.....☐
Work Experience Ed.☐
Vacation Employee...
Exempted Student...

Name of Minor (Last Name, First Name)	Sex M ☐ F ☐	Social Security Number ☐☐☐ ☐☐ ☐☐☐☐

Street Address	City	Zip Code	County	Phone # (Parent or Student)
			FRESNO	

Age of Minor	Date of Birth	Proof of Age Accepted	School District
		SCHOOL RECORDS	CLOVIS UNIFIED

School of Attendance	School Address	Zip Code	School Phone #
CLOVIS EAST HIGH	2940 LEONARD AVE., Clovis	93619	(559)327-4000

Name of Company	Supervisor's Name (please print)	Supervisor's Signature

Employer's Address	City	Zip Code	Employer's Phone #

Starting Wages	Employer's Workers' Compensation Carrier	Kind of Work Minor to Perform

Hours of Employment (per day)
Monday thru Friday: _____ Saturday: _____ Sunday: _____ Weekly Total: _____

PARENT'S SIGNED STATEMENT: This minor is being employed at work described here-on with my full knowledge and consent, and I request a Work Permit be issued.

_____ _____
Date Signature of Parent or Guardian

EMAIL ADDRESS: _____

Please print your school email. This is how you will be contacted about your work permit. Thank you!

MINORS WORK REGULATIONS

ALL MINORS AGES 12 THROUGH 17 MUST HAVE A " PERMIT TO EMPLOY AND WORK" ON FILE WITH THE EMPLOYER DURING THEIR TERM OF THE EMPLOYMENT THIS PERMIT IS RETURNED TO THE MINOR UPON TERMINATION

- Minors 14 through 17 years of age must have a " Request for Work Permit and Statement of intent to employ minor (BI-1) on file with the school district attendance when working on school days
- Minors to age 18 who have not graduated are required to attend school a minimum of four (4) hours per week. See the face of the permit for hours this minor can work.
- Students in approved work experience education programs may work up to eight (8) hours per day on days school is in session. An agreement must be on file for work experience education exemptions.
- All labor laws applicable to other employees of the business will apply to the minor' s employment
- Worker' s Compensation Insurance is required for the student when these provisions of law apply to your industry
- minors exempt from the permit regulations are those working at newspaper delivery or baby-sitting and agricultural workers on premises owned by the parent or guardian
- Minors are not permitted to work in the following occupations: (FSLA)*

1. Explosives
2. Motor Vehicles
3. Coal Mining
4. Logging & saw milling
5. Power-driven wood working machines
6. Radiation exposure
7. Power-driven hoists
8. Power-driven metal forming
9. Other mining
10. Slaughtering, meat packing
11. Power bakery machines
12. Power-driven paper products machines
13. Manufacturing of brick, tile products
14. Power saws and shears
15. Wrecking, demolition
16. Roofing
17. Excavation operations

- Exceptions are available for Order Numbers 5, 7, 8, 10, 12, 14, 16, and 17 when an agreement is on file with the school indicating the student is in an approved work experience education program and the tasks are incidental to regular employment. (FSLA)*
- Students ages and hours per day and per week:

Age:	Non-School Days	School Days
12-13	8 per day / 40 per week	0 per day / 0 per week (IWC jobs only)
14-15	8 per day / 40 per week	3 per day / 18 per week (FSLA)*
14-15	8 per day / 40 per week	4 per day / 28 per week (IWC)*
16-17	8 per day / 40 per week	4 per day / 28 per week

- A day of rest from work is required if the total hours employed per week exceed 30 hours or if more than six (6) hours are worked on any one day during the week (school attendance is not considered employment)
- Minor' s work must be performed between specified hours:
  12-13 years, 5a.m. to 7p.m. on non-school days only (IWC jobs only)
  14-15 years, 7a.m. to 7p.m. (5a.m. – 10p.m. IWC jobs)
  (Summer 6/1 – Labor Day, 7a.m. – 9p.m. FSLA)*
  16-17 years, 5a.m. – 10p.m. (12:30a.m. when no school next day IWC)*
- Students in approved work experience education programs may work on school days to 12:30 a.m. Parental and school permission are required and the adult minimum wage
- The prevailing minimum wage for the business must be paid to the minor.
- Check with the IWC or FSLA for rates in your business.

*When regulations of two enforcement agencies differ, the more restrictive regulation applies. Either the Industrial Relations Division of the industrial welfare commission (IWC) or the U.S. Department of Labor-Fair Standards Act (FSLA) can assist you in determining when a regulation applies to your industry.