
CLOVIS UNIFIED SCHOOL DISTRICT

GENERAL SERVICES

Student Transportation Management

STUDENT TRANSPORTATION MANAGEMENT

PURPOSE: To establish a student transportation program with effective rules and regulations for eligible students.

The Board, in accordance with the Education Code, directs the Superintendent or his designee to establish rules and regulations regarding:

- Ridership eligibility.
- Conduct of students while riding on school buses.
- Appropriate classroom instruction, emergency evacuation drills and instruction in safe bus riding practices.

Transportation to and from school on buses owned, operated and contracted by the District shall be limited to students attending the Clovis Unified School District. Home-to-school transportation is a non-mandated program and is a privilege.

A. General

The general policy of the District is to make a transportation program available for students who live outside an established radius zone* as outlined below and for those meeting the eligibility criteria for ridership.

1. The established radius zone distance for students shall be as follows:

- a. For grades K-6, the radius zone will be drawn at a distance of one (1) mile from the school site.
- b. For grades 7-12, the radius zone will be drawn at a distance of two and one half (2.5) miles from the school site.

Students who live within the radius zones as defined above will not be provided transportation regardless of the distance to the assigned** school.

2. Modifications to the radius zone distance may be for special pockets*** as outlined below.

Students who live inside special pockets as defined will not be eligible for home-to-school transportation regardless of the distance to school.

***Radius Zone:** The area measured by drawing a circular radius from a central location established at the school site campus and around the school within the school's attendance boundary.

****Assigned School:** The school within the student's attendance area or the school where the student has been assigned.

*****Special Pockets:** Areas of a neighborhood that are outside the radius zones but with similar walking conditions of students not receiving transportation.

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Consistent with the established radius zones, the following elementary schools are not eligible for home-to-school or recreation/intervention transportation:

Cole	Copper Hills	Freedom	Ft. Washington
Garfield	Jefferson	Lincoln	Maple Creek
Mickey Cox	Miramonte	Mt. View	Red Bank
Tarpey	Weldon		

3. Notwithstanding the established radius zones, transportation will be offered to students regardless of the distance to their school site who reside within areas where “adequate walking” pathways are not available while walking to and from school. It may be necessary for students to walk an indirect route or longer distance to a location where traffic control devices do exist for their safety. Adequate walking pathways shall be defined as follows:
 - Urban: Traffic control devices are in place at major intersections (signalization). An all-weather surface is provided for the majority of pathway (concrete, asphalt, gravel). Pathways should be a minimum of three feet in width. Student should not be forced to walk into the roadway while walking.
 - Suburban: Traffic control devices are in place at major intersections (signalization or stop sign). An all-weather surface is desirable for the majority of pathways (concrete, asphalt, gravel). Pathways should be a minimum of three feet in width. Students may need to utilize the roadway on occasions while walking to and from school or the bus stop.
 - Rural: Limited traffic control devices are in place at major intersections. Pathway surfaces with concrete, asphalt, gravel or dirt may be utilized. Students may need to utilize the roadway on occasions while walking to and from school or the bus stop.
4. The policy regarding walking and radius distances and adequate walking pathways shall be open for administrative interpretation, subject to approval of the Board, when factors such as safety, terrain, hardship, highway patrol recommendations, etc., enter into consideration.
5. Bus stops shall not be established within radius zones, as set forth above, except by special order of the Board.

B. Fees

1. An annual fee schedule shall be established by the Board for home-to-school transportation services. The Board will review the effectiveness of the fee-based home-to-school transportation program, appropriate radius parameters, and fee level on an annual basis.

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2. Students living inside the radius zone parameters of one (1) mile for grades K-6, and two and one half (2.5) miles for grades 7-12 may walk to an existing bus stop and receive a ride to and from school provided they pay a fee as established in Administrative Regulation No. 8301. This fee will apply to all students living within the radius zones, and is obtainable on a space available basis which will be determined during the third week of the beginning of each school year.
3. Students with special needs, as outlined in their “*Individualized Educational Program (IEP)*,” who require home-to-school transportation will be provided transportation services at no cost.
4. Students who meet the low-income eligibility criteria as outlined in Administrative Regulation No. 8301 and live in excess of the established radius zone distance will be provided home-to-school transportation services at no cost.
5. Summer school transportation will be provided at a daily cost per student as outlined in Administrative Regulation No. 8301. Passes will be sold only for the entire summer program. Pick-up locations for summer school will be placed at elementary school sites located outside the established radius distance from the summer school site.

C. Loading and Unloading

The driver of a District or District-contracted school bus shall escort grades K-12 students attending the schools of the District across the street or highway upon which the bus is stopped.

D. Field Trips

All authorized field trips are considered an extension of the school day and therefore governed by the same rules and regulations as apply for home-to-school transportation.

*Adopted: 07/23/75
Amended: 9/14/77
Amended: 12/14/77
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Amended: 12/11/85
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Amended: 2/12/03
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Amended: 1/19/07
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