



Classified Unit Business Support Senate Meeting Minutes – September 18, 2019 Professional Development Building

CUBSS CUBE Members

Roxanne Braswell, Wynona Byrom, Stacey Cederquist, Barry Jager, Tiffany Cooper, Michelle Fey, Jeanette Garcia,
Donna Marr, Tina Martinez, ~~Mary Mayorga~~, Sara Sanchez, Susan Wise

Attendees

Debbie Arnold Haro, Debby Bagdasarian, ~~Edith Cantu~~, ~~Tami Cogburn~~, Cindy Collier, ~~Shawna Cook~~, ~~Shareen Crosby~~, ~~Katharina Dotson~~, ~~Linda Elia~~,
Kelly Fourchy, Katie Froman, Kristi Gilbert, ~~Shelly Gingold~~, Diane Giovannoni, Debby Gossett, ~~Erin Gosswiller~~, Vicki Gostanian, Keven Haddix,
Andrew Hendricks, ~~Valerie Hendrix~~, Sue Hirata, Trina Hooke, ~~Sandy Hulbert~~, ~~Teri Ireland~~, Lisa Levatino, Cyndi Massa, Joan Matsunaga,
~~Mary Mayorga~~, Janelle McDonald, Sherry Motte, Cindy Norman, Mike Olenchak, Dawni Peisch, Angela Perez, Jaylene Phillips, ~~Karen Randall~~, Sheryl
Revilla, Melinda Reyes, Gonzalo Rivera Rangel, Sandy Sanchez, Ranae Sandoval, Teri Smart, Cyndee Smith, ~~Lara Stinecipher~~, ~~Sonna Swiderski~~, ~~Janis
Tatum~~, ~~Tam Tran~~, Leticia Valencia, Cindy Valentino, Genevieve Wilcots, Cynthia Woods, ~~Kathy Zamora~~

Welcome and Introduction

Barry called the meeting to order at 2:00 pm. As this was the first meeting of the 2019-20 school year, Barry requested that all in attendance introduce themselves.

Bond 2020 – Denver Stairs

Denver presented information regarding the Bond including the decisions that were made when asking for a specific dollar amount and what those funds will be spent on. Some of the highlights are below;

- CUSD has a proven history of great financial management with zero audit findings and a credit rating that is among the highest of any CA public school district.
- Our previous 2012 Measure A bond commitments were met.
- Currently 30 of our school are more than 25 years old with many of them built in the 1950's.
- A 2019 voter survey sought community opinions on our need for funding and the majority believe that our schools are headed in the right direction and they support passage of a bond measure to meet facility needs.
- The bond, if approved, is expected to increase today's tax rate by no more than \$25 per \$100,000 of assessed home value. The assessed home value is based upon the price you originally purchased your home for (unless you have made improvements that required permits).
- The bond dollars would be used for necessary repairs and upgrades including;
 - Fix leaking roofs, electrical wiring, fire safety doors and smoke alarms at schools.
 - Repair and upgrade deteriorating science, engineering and math classrooms to provide 21st century learning.
 - Update classrooms to increase access to CTE programs.
 - Make updates to facilities to provide safe, clean drinking water.
 - Reduce current and future school overcrowding with additional schools and facilities.
 - Improve school safety and security by updating security and communication systems.
 - Maintain equitable facilities at schools of all ages to ensure every child access to a high-quality learning environment.

Review and Approve Minutes

The minutes from the May 14, 2019 meeting were approved.

CUBE Suggestion Box

Barry shared that we have created a CUBE suggestion box that will allow our members to suggest a topic for discussion or ask a question about a topic that may not be on our agenda. These questions will be shared in our CUBE meetings and questions will be answered or brought about as a topic of discussion with all CUBSS membership.

CUBE Report – Jeanette Garcia

It is time for the Superintendent's staff to review our strategic plan. They will begin processing our current plan and suggest changes they may want to implement for the next three years.

With the Board President Brian Heryford retiring, the Board is going through the process of hiring/appointing a new Board Member. Barry added that the process to appoint a new member has been established with a timeline and we are now accepting applications from

members of the community that live in Area 4. The Board did have the option to have a special election, however, this would cost the District a significant amount of money. Instead they have decided to appoint the new Board Member after undergoing a call to applicants that will ultimately be chosen by the Board after completion of interviews. The deadline to receive applications is September 27th at 3pm. There will be a special Board meeting on October 10th to interview each candidate. At our regularly schedule Board Meeting on October 23, they will appoint a new Board member who will be sworn in on November 13.

This process is only good for one year (the remainder of Brian's term) and his chosen replacement will need to run for reelection in November 2020.

Business Support Charge was very well received, and the survey results reflected the enthusiasm for the new format. We will email the results to all of you for your review. At the next meeting we will discuss the feedback. The QIT teams will continue to meet and review the comments as we move forward.

Book Study/I'd Like to Run Wild

Barry led the group through Chapter 3 of the Jean Steel book titled Wellness Wheel. This provided a reflective opportunity to allow us to see important factors that impact us. We read each section and rated the different facets of our life.

Raptor Update – Barry Jager

We held a training for close to 70 classified employees who utilize Raptor and answered many their questions. Our goal is to continue to find solutions to the system. During the training, there was discussion about individuals who have band and choir parents that attend trips and how best to process them in order to keep the information up to date. We can check them in, and that will check security. Volunteers for a day trip do not need to be fingerprinted. If they are going to be in a classroom all year, they need to be fingerprinted.

Roxanne shared that the volunteer lists that we receive from elementary sites need to have applications in the Raptor system so that we can clear their fingerprints. It was suggested that we have a link online on the CUSD Website for those who need to fill out the volunteer application or as some sites have done, create a flyer with the information on how to access the system. Once a parent is in the system, they do not need to re-register. Our goal is to make this system work for us and for our parents. We have site licenses for us to support additional scanners and sites may add them at their cost.

Red Rad Binder – Donna Marr

This current binder is out of date however, it is now electronic and online from technology and SSSA. Donna suggested that sites who are utilizing subs, work with Diana Rouse and AnnMaura Cervantes. If their office managers need training or access, have them ask their registrars. The information is provided online whenever information is updated.

There was additional discussion on master schedules and Donna will work directly with CUBSS members.

Jeanette mentioned that staff with questions regarding Q will need to put in a Technology ticket and they are not allowed to call into Technology for questions.

Committee Reports – SBC, EBC, ECC, Boundary Steering Committee, Bond Steering Committee

The Employee Compensation Committee (ECC) and the Calendar committee will start meeting again in October. The Calendar Committee will meet twice in October, once in November and once in December. This committee will determine the 2020-21 and 2021-22 school year start and end dates. These calendars will go the Board for information in November and Action in December.

ECC will reconvene in October and they will be working on the topic of Longevity for Classified.

SBC has met and they cancelled the next EBC meeting until November. They are reviewing all claims data to look for trends. The big concern is prescription drug and retiree costs.

Next Meeting: October 16, 2019

Respectfully submitted,
Tina Martinez
Executive Assistant, Human Resources