

Child Development Preschool Volunteer Requirements

Dear Preschool Program Volunteer,

We encourage all parents/guardians to volunteer. Teachers will maintain the volunteer calendar based on program needs. Volunteers may serve in the classroom, prepare materials at home, chaperone field trips, be guest speakers, and help in many other ways.

Clovis Unified School District utilizes a system called **Raptor** for parent volunteers. All volunteers must be cleared through this system prior to volunteering. Once cleared, volunteers are required to sign in at the school site office with a driver's license, Department of Defense card, a passport card or state-issued identification card and wear a visitor's badge while on campus.

Prior to volunteering, parents must:

Step 1:

- Complete the online application at CUSD.com, parent, volunteers. You will need to specify 'preschool'.

Step 2:

The following documents must be submitted by either uploading them into **Raptor** after filling out the application or hard copies may be turned into the Child Development office (NOT the school site). Please note that the requirements for preschool volunteers are different than the requirements for volunteering in K-12 classrooms.

- TB test clearance or Risk Assessment completed within the last 12 months. (Risk Assessment form on the preschool website)
- Documentation for measles, pertussis, and influenza immunizations (the influenza immunization may be waived, the form is listed on the preschool website)

Due to Community Care Licensing regulations, other children may not accompany volunteers to program. All parent/guardians are encouraged to attend the monthly parent meetings.

Thank you for cooperating by making our classrooms healthy and safe for all children and adults.

The Child Development Department
Preschool Program