

Child Development Preschool Volunteer Requirements

Dear Preschool Program Volunteer,

Volunteers may serve in the classroom, prepare materials at home, chaperone field trips, be guest speakers, and help in many other ways. Teachers will maintain a volunteer calendar based on program needs. Due to Community Care Licensing regulations, other children may not accompany volunteers to program.

Clovis Unified School District utilizes a system called **Raptor** for parent volunteers. All volunteers must be cleared through this system prior to volunteering. Once cleared, volunteers are required to sign in at the school site office with a photo ID and wear a visitor's badge while on campus.

Prior to volunteering, parents must:

Step 1:

- Complete the online application at CUSD.com, parent, volunteers. **You will need to specify 'preschool'.**

Step 2:

The following documents must be uploaded or submitted to the Child Development office (NOT the school site) to complete the process. *Please note that the requirements for preschool volunteers are different than the requirements for volunteering in K-12 classrooms. If you have already been approved in Raptor for an older student, you must submit the following documents to the Child Development office before volunteering in the preschool classroom.*

- TB test clearance or Risk Assessment completed within the last 12 months. (Risk Assessment form can be found on the preschool website)
- Documentation for measles and pertussis immunizations
- Documentation for Influenza immunization (the influenza immunization may be waived, the waiver form is available on the preschool website)

Thank you for your cooperation in making our classrooms healthy and safe for all children and adults.

The Child Development Department
Preschool Program

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